



NEW HAMPSHIRE DEMOCRATIC PARTY

Research Tracker

Position Summary:

The New Hampshire Democratic Party tracker will be responsible for filming and reporting on in person and remote Republican candidate events and media appearances. They will share details of tracking opportunities on Republican candidates, audio and/or video record events, prepare transcripts on event remarks, and promptly upload audio and/or video to online databases, as well as other research tasks when needed.

Responsibilities Include:

- Monitoring news clips, blogs, state and county websites, campaign activist websites and other sources in order to find and maintain schedule of tracking opportunities
- Confirming event details, candidate attendance, and getting technology ready for events
- Filming or audio recording each public event
- Preparing memos and uploading footage the same day as the event
- Researching and filming other politically relevant events
- Recruiting volunteers to assist with tracking and training and managing tracking volunteers

Requirements

- Initiative to work independently and follow through on all projects
- Excellent time management, planning, troubleshooting and communication skills
- Ability to perform duties under pressure and when handling confrontation
- Flexibility to travel at short notice and availability during evening and weekend hours
- Excellent writing skills and highly detail oriented
- A valid driver's license and reliable car to get to and from events
- Familiarity with video editing a plus

How to Apply

To apply, email a cover letter describing your interest in the position and your resume to resumes@nhdp.org. Please list "Research Tracker" in the subject line. No calls, please. Positions will be open until filled and applications will be reviewed on a rolling basis. Salary is based on level of experience. The NHDP provides medical, dental, and vision coverage at no monthly premium cost to the employee, and we have a generous vacation package.



Background - Our Party

New Hampshire Democrats stand for policies that support strong, healthy communities and families, a strong economy with opportunities for growth and a fundamental system of fairness and justice. Democrats are committed to spurring job creation, building our infrastructure, and bringing fairness and opportunity to our economy and our civic life. We believe that healthy communities and strong families are essential to the well-being of our citizens and to our ability to foster business development and a vibrant economy. We are committed to upholding the right of every eligible voter to cast their ballot free from unnecessary restrictions. We pledge a government that works collaboratively across the aisle to address the issues that matter to the people of New Hampshire.

The New Hampshire Democratic Party is an equal opportunity employer committed to creating an inclusive workplace. Women and Black, Indigenous and People of Color (BIPOC) are strongly encouraged to apply.